

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held November 20, 2012

The business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:37p.m. by Chairman William B. Hawk, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman and David B. Blain.

Also in attendance were George Wolfe, Township Manager; Steve Stine, Township Solicitor; and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Crissman led in the recitation of the Pledge of Allegiance.

Approval of Minutes

Mr. Crissman made a motion to approve the minutes from the October 2, 2012, October 9, 2012, and October 16, 2012 workshop meetings. Mr. Blain seconded the motion, and a unanimous vote followed.

Public Comment

No public comment was provided.

Chairman and Board Member's Comments

Mr. Seeds expressed his congratulations to the Linglestown Midget Football Team who recently won the Football Super bowl Championship two years in a row.

Manager's Report

Mr. Wolfe noted that the Township will be holding the Christmas Tree Lighting ceremony on Friday, December 7, 2012 at 7 p.m. at the Friendship Center. He noted that the festivities will include a visit from Santa Claus, refreshments, and carol singing.

OLD BUSINESS

Action to accept the engagement of Susquehanna Group Advisors to serve as Financial Advisor in the issuance of General Obligation Bonds

Mr. Hawk noted that the Board must approve the engagement of the Susquehanna Group Advisors to serve as the Financial Advisor in the issuance of the General Obligation Bonds.

Mr. Wolfe noted that the Board must act on the engagement letter which has been prepared by Susquehanna Group Advisors, reviewed by Mr. Stine and found to be acceptable. He noted that the Board interviewed several financial advisors in consideration of the Township's refunding of \$10 million of bond funds that will take place in the next several months. He noted that Susquehanna Group Advisors had indicated that its fee for services for the proposed refunding is \$14,000 for the \$10 million issue.

Mr. Wolfe asked Mr. Stine if he had anything more to add. Mr. Stine answered that he did not.

Mr. Blain made a motion to appoint Susquehanna Group Advisors to serve as financial advisor in the issuance of general obligation bonds. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote and a unanimous voted followed.

Action to authorize participation in the Capital Region Council of Governments' cable television franchise review

Mr. Hawk noted that the Board must consider if it wishes to participate in the Capital Region Council of Governments Cable Television Franchise review.

Mr. Wolfe noted that the Board discussed this review during a workshop session and determined that it would participate if 15 members of the Capital Region Council of Governments agreed to do so. He noted if the Township chooses to join in on the review, then the 15 member participant requirement will be met to review both Comcast and Verizon services. He noted that the Cohen Group will charge \$6,900 per review costing approximately \$14,000. He noted that this amount has been included in the proposed 2013 budget.

Mr. Crissman made a motion to participate in the Capital Region Council of Governments review of the Comcast and Verizon Cable Franchise. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Action to accept amendments to fire call boxes
as prepared by the Chiefs of the Township's Fire Companies

Mr. Wolfe noted that the Board members reviewed the amendments to the fire call boxes at a recent workshop session at which the Public Safety Director, David Johnson, as per a memorandum, explained that process. He noted that PSD Johnson recommended that the Board take action on these amendments. He noted that the three fire chiefs are in agreement to the call box amendments.

Mr. Crissman made a motion to accept the amendments to the fire call boxes as prepared by the Chief's of the Township's Fire Companies. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Resolution 12-34; reducing the amount paid to the City of
Harrisburg for sanitary sewer services

Mr. Hawk noted that the Township plans on reducing the amount paid to the City of Harrisburg to \$30.37 per quarter for residential use, and \$1.869 for 1,000 gallons of use for sanitary sewer for non-residential.

Mr. Wolfe explained that this will be the second time the Board has reduced the sewer rates paid to the City of Harrisburg as a result of the rate study conducted by a consultant that was retained by the Township as well as other suburban municipalities that are tributary to the City of Harrisburg Sanitary Sewer Plant. He noted that AUS Consultants has determined the true rate for services by the city as mentioned by Mr. Hawk. He noted that the rate was reduced earlier this year applicable to the third and fourth quarters of 2012. He noted that this rate reduction will apply to the recent bill received from the City of Harrisburg. He noted that the Township started at a rate of \$48 per quarter in the beginning of the year, and has reduced that rate to \$30.37 per quarter. He noted that it is staff's recommendation, as well as the special counsel, that the Board adopts this resolution.

Mr. Crissman made a motion to adopt Resolution 12-34; reducing the amount paid to the City of Harrisburg for sanitary sewer services. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

NEW BUSINESS

Action to guarantee a loan to Koons Memorial Swim Club from Centric Bank

Mr. Wolfe noted that the Board met with representatives from Koons Memorial Swim Club during a recent workshop session at which they presented a request to guarantee a loan to redo the roof of the bath house. He noted that the loan amount is for \$11,500. He noted that the Swim Club's Board also presented a five-year capital plan and its marketing plan to generate reviews. He noted that the Board was comfortable with the information received at that time, and as such, the loan document has been put on the agenda for the Board's action this evening.

Mr. Blain noted that the signatories for the loan document list Mr. Seeds in place of Mr. Hawk. Mr. Wolfe answered that he did not know why that is, but it is how the bank drew up the

documents. Mr. Wolfe noted that Mr. Stine told him that it does not matter. Mr. Stine answered that is correct.

Mr. Blain made a motion to guarantee a loan to Koons Memorial Swim Club from Centric Bank in the amount of \$11,500. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Resolution 12-33; authorizing participation in the PNC Easy
Procurement program as a member of the Pennsylvania
School District Liquid Asset Fund

Mr. Wolfe explained that this is P-Card program for purchasing Township's items. He noted, over a year ago, the Board entered into an agreement with PNC Bank for the P-Card Program. He noted that the Township's utilization at this time is growing but very slowly, and it is staff's recommendation that if the Township joins a pooled program, the Pennsylvania School District Liquid Asset Fund, it will enhance the rewards. He noted that the program will continue to be with PNC Bank; however it will switch from one program that PNC Bank offers to another program.

Mr. Crissman made a motion to approve Resolution 12-33; authorizing participation in the PNC Easy Procurement program as a member of the Pennsylvania School District Liquid Asset Fund. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Action on Real Estate Tax Stipulations and Joint Motions for Court Order:
6345 Flank Drive, 6340 Flank Drive, and 6385 Flank Drive for Gateway General
Partnership and 6518 Plowman Ridge for Deaven Woods.

Mr. Stine explained that these are proposed actions for real estate tax assessment appeals. He noted that three are from the Gateway General Partnership for three different properties located on Flank Drive. He noted that the other one is from Deaven Woods for 21 lots, all located

on Plowman Ridge. He noted that Dauphin County has worked out settlement arrangements with all the property owners and has recommended the settlement for approval by the Township, Dauphin County, and the School District.

Mr. Crissman questioned if the other two bodies have taken action on the settlement agreements. Mr. Stine answered that they are in the same process as the Township.

Mr. Crissman made a motion to take Action on Real Estate Tax Stipulations and Joint Motions for Court Order: 6345 Flank Drive, 6340 Flank Drive, and 6385 Flank Drive for Gateway General Partnership, and 6518 Plowman Ridge for Deaven Woods. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Resolution 12-35; Planning Module for Grove Road Property

Mr. Hawk noted that Resolution 12-35 is a planning module for sanitary sewer service for the Grove Road Property.

Mr. Wolfe noted that this resolution will allocate sanitary sewer capacity to the development.

Mr. Crissman made a motion to approve Resolution 12-35; Planning Module for Grove Road Property. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Announcement

Mr. Hawk wished everyone a safe and happy Thanksgiving Day.

Adjournment

There being no further business, Mr. Crissman made a motion to adjourn the meeting.
Mr. Blain seconded the motion, and the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

Gary A. Crissman
Township Secretary